



DEPARTMENT OF THE NAVY

U. S. NAVAL SUPPORT ACTIVITY NAPLES ITALY
PSC 817 BOX 1
FPO AE 09622-0001

NAVSUPPACTNAPLESINST 11000.3A
N00
24 Jul 25

NAVSUPPACT NAPLES INSTRUCTION 11000.3A

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: ZONE INSPECTION PROGRAM

Ref: (a) CNICINST 11000.3A, Zone Inspection, Building Manager and Building Energy Monitor Programs
(b) OPNAVINST 3120.32D CH-2, Standard Organization Regulations of the U.S. Navy
(c) OPNAVINST 5100.23H, Safety and Occupational Health Program

Encl: (1) Building Managers Listing
(2) Facility Operations Supervisors (FOS) List
(3) Command Zone Inspection Tracker
(4) Command Zone Inspection Schedule
(5) Zone Inspection Checklist
(6) Zone Inspection Discrepancy List
(7) Zone Inspection Muster Sheet
(8) Zone Inspection map Capodichino
(9) Zone Inspection map Support Site
(10) Zone Inspection map Support Site Common Areas
(11) Zone Inspection map Mt. Camaldoli
(12) Zone Inspection map JFC SATCOM Site
(13) Zone Inspection map Carney Park

1. Purpose. To establish command policy and assign responsibilities for the implementation and administration of the Zone Inspection Program per reference (a) and enclosures (1) through (13). The Zone Inspection Program will ensure that all facilities are maintained in a safe and functional condition as per reference (b).

2. Cancellation. NAVSUPPACTNAPLESINST 11000.3

3. Scope. This instruction applies to all U.S. Naval Support Activity (NAVSUPPACT) Naples, Italy facilities to include leased facilities and requires participation from all NAVSUPPACT Naples departments and supported commands regardless of military service or resource sponsor.

4. Background

a. Zone inspections document proper base and facility operability, cleanliness, and state of preservation to initiate corrective actions where standards are not met or discrepancies exist. The Zone Inspection Program enables NAVSUPPACT Naples to prioritize resources and investment in installation facilities.

b. To ensure the discrepancies found are documented, prioritized, and corrected in a timely manner, this program relies on the active involvement of all supported commands regardless of military service or resource sponsor. Consistent and active involvement by the entire chain of command is required to sustain mission critical functions and ensure the best possible appearance for all base occupants and visitors.

c. NAVSUPPACT Naples provides tenants with facilities and common support base operating services. Inherent in any host-tenant agreement are basic tenant responsibilities to include: oversight of assigned facilities, cleanliness, and assignment of a Building Manager (BM), Emergency Manager (EM), and Building Energy Monitor.

5. Policy

a. The installation is geographically sub-divided into zones. Zone designation and inspection schedules will be distributed each year to the BMs for the following calendar year. Every NAVSUPPACT Naples facility must be inspected at least once during the CO's tenure.

b. Inspections on NSAND Gaeta and SHAPE base are delegated to the OIC and are to forward their findings to the Command Zone Coordinator within one week of conducting inspections. NSAND Gaeta and SHAPE Base component are to conduct their inspection as per reference (4).

c. The primary focus of zone inspections are safety items, major components, and functionality. Hits or notes found from zone inspections shall be forwarded to the Zone Coordinator within 48 hours after inspection date. Specific aspects to be reviewed as part of the zone inspection are outlined in Enclosure (5); in addition, these listed below:

(1) Housekeeping. Identify equipment and materials not stowed properly or inadequately safeguarded. Special consideration should be given to general organization of materials, orderly appearance, continued need of supplies, and understanding of expiration dates, where applicable.

(2) Safety. Identify safety deficiencies per reference (c) and fire hazards (e.g., space heaters, multiple power outlet strips over stacked, etc.) for correction. Secure equipment, operations, or areas that are hazardous or life threatening.

(3) Hazardous Material (HAZMAT) and Waste. Identify and ensure proper HAZMAT stowage, waste stowage, or operational processes that pose a threat to the environment.

(4) Facility Condition. Identify maintenance deficiencies in facilities or structures. Prioritize the building envelope (e.g., roof as visible from the ground, walls, windows and doors), then serviceability of pavements, traffic control markings, and signage.

(5) Exterior Appearance. Common bulletin boards should be orderly with limited personal signage. Document exterior light and entry control point issues. Identify unneeded bollards, rubber cones, construction fencing, signage, pallets, trip hazards, etc., for removal.

(6) Interior Appearance. Identify material condition and configuration deficiencies of facilities, including all restrooms. Review energy conservation efforts (e.g., use of personal

appliances, thermostat settings) and intended space occupancy. Document any apparent growth of occupants into unassigned areas.

(7) Contractor Performance. Document areas where contractor performance may not meet contractual standards (e.g., janitorial, preventative maintenance, grounds, etc.), and determine whether an adjustment should be made to contracts already in place.

(8) Security. Identify security deficiencies for the handling/stowage of information, anti-terrorism criteria, and physical security of the facility.

d. The Zone Inspection Program does not replace existing facility, health, hygiene, safety and/or fire inspections. However, other inspections may be combined with a zone inspection at the discretion of the NAVSUPPACT Naples Commanding Officer (CO).

6. Responsibilities

a. The zone inspection team is comprised of representatives from Fire, Safety, PWD, BM/FOS, Zone Coordinators, and a member of the TRIAD. The NAVSUPPACT Naples triad are active participants of zone inspections. NAVSUPPACT Naples CO has overall responsibility for oversight, maintenance, and repair actions for facilities and structures within their area of responsibility. Additionally, the CO will:

(1) Complete an inspection for every building during his three-year tenure.

(2) Establish policy to ensure all tenant commands are briefed periodically on tenant responsibilities, including building oversight, cleanliness, energy conservation, emergency management, and the Zone Inspection Program.

(3) Designate an Installation Zone Inspection Coordinator (E-6 or above) and Assistant Zone Inspection Coordinator, in writing, with responsibilities noted in section 6f. below.

(4) Designate in writing a Building Manager (BM) for each NAVSUPPACT Naples facility. BMs will be provided by the command or department using the majority of the facility. Some larger, multi-tenant facilities may require the designation of floor managers in support of the BM. BMs must be E-7 or above, or equivalent civilian grade/experience.

b. Executive Officer (XO) will:

(1) Review the bi-monthly Zone Inspection Discrepancy List (ZIDL) to ensure the timely correction of all safety and misuse related discrepancies identified by the Zone Inspection Program.

(2) Direct departments to actively support the zone inspection schedule and provide zone inspection coordinators with working team members, as required.

c. Command Master Chief (CMC) will:

(1) Monitor the overall cleanliness of facilities and surrounding grounds.

(2) Coordinate with tenant commands and responsible departments, as needed, to facilitate compliance with the Zone Inspection Program.

d. Public Works Officer (PWO) will:

(1) Maintain oversight and reporting of repair actions for facilities and structures within NAVSUPPACT Naples.

(2) Ensure all facility-related zone inspection corrective actions are prioritized with existing service calls in MAXIMO.

(3) Request technical assistance, when needed, and compile energy consumption data, property record cards, space usage data sheets, and MAXIMO or other facility-related information, as required.

(4) Provide and maintain a current Building Manager and Facility Operating Supervisor (FOS) listing quarterly.

e. Fire Inspector must:

(1) Provide active ESAMS discrepancies printout of previous inspections.

f. The CO Executive Assistant will:

(1) Schedule zone inspections for members of the TRIAD. Track and report execution and plan of the zone inspection plan per section 5a above, inspecting every facility at least once per calendar year.

(2) Coordinate closely with the Installation Zone Inspection Coordinator to ensure the zone inspection schedule does not fall behind.

(3) Track the three-year cycle of zone inspections to ensure the CO visits every building during their tenure.

g. Installation Zone Inspection Coordinator will:

(1) Track and report on the correction of non-facility discrepancies to the base XO.

(2) Coordinate closely with the CO Executive Assistant to ensure one member of the TRIAD participates in all zone inspections.

(3) Develop and coordinate a recurring zone inspection schedule with teams comprised of representatives from Emergency Management, Fire, Safety, Air Operations/Port Operations, and Security (as applicable), the PWO or designee, and any applicable facility management specialists.

(4) Ensure inspections are conducted monthly on an annual revolving schedule, inspecting every facility at least once per calendar year.

(5) Provide the ZIDL to the base CO, via the XO, for bi-monthly review on even numbered months.

(6) Ensure BMs submit deficiencies for correction within five business days following the inspection, to the responsible department or PWD, as required. Conduct a follow up inspection 30 days after initial inspection to record and track progress of deficiencies.

(7) Record each inspection.

(8) Schedule and conduct bi-annual training for the triad, all BMs, fire wardens, tenant commands leadership, and all other personnel involved in the zone inspection process.

(9) Verify quarterly the list of Triads, Building Managers, Fire Wardens, Classified Space points of contact, Command Safety Representative and Facility Operations Supervisors. Provide updates to Installation PWO and XO.

(10) Quarterly, provide the XO via ETMS2 an update on overall execution of the zone inspection plan and outstanding discrepancies.

h. NAVSUPPACT Naples supported commands will:

(1) Be familiar and comply with the Zone Inspection Program.

(2) If they are the predominant user of a facility, the tenant leadership will identify an E-7 or above (or civilian equivalent) to be designated as BM to the installation CO.

(3) Communicate and coordinate with the assigned BM's to report and correct known deficiencies within the tenant's facility or zone. Supported commands are reminded to not wait until zone inspections to address facility problems, report any issues right away.

(4) Department heads or designated supported command representatives will work with inspectors to schedule zone inspections as required. The inspection must include all spaces, with an exception for SECRET and TOP SECRET spaces, assigned to an organization to include the grounds surrounding those building/facilities. For purposes of this instruction, the definition of grounds surrounding the building include: all areas outside continuing to the road, fence-line, geographical barrier, or confined within a neighboring zone.

i. Building Managers will:

(1) Be responsible for the maintenance and upkeep of their assigned buildings. Frequently inspect assigned buildings for material/safety discrepancies.

(2) Track and update corrections to the ZIDL with the Installation Zone Inspection Coordinator.

(3) Submit trouble tickets to Public Works for all facility related ZIDL discrepancies. Annotate work order/trouble call log entries on the ZIDL.

(4) Notify the Installation Zone Inspection Coordinator and the Safety Director of any safety-related discrepancies to ensure prompt corrective action is taken.

(5) Prior to a scheduled zone inspection, ensure assigned areas are ready for inspection and all spaces can be quickly accessed. Bring a list of active service requests for review by the inspection team. Notify tenants regarding the time and date of the inspection and advise them of what to expect during the inspection.

(6) Prior to a scheduled zone inspection, the supported command BM will inform the tenant CO, XO, and CMC of upcoming zone inspection. Commands with a Flag Officer Commanding Officer or Commander may notify Chief of Staff Officer or Flag Executive Assistant. The BM shall bring the ZIDL from the previous inspection.

7. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Assistant for Administration, Directives and Records Management Division portal page at: <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the local records manager or the OPNAV Records Management Program (DNS-16).

8. Review and Effective Date. Per OPNAVINST 5215.17A, NAVSUPPACT Naples will review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years unless revised or cancelled in the interim and will be reissued by the 10-year anniversary date if it still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.

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Releasability and distribution:

NAVSUPPACTNAPLESINST 5216.4DD

Lists: I through IV

Electronic via NAVSUPPACT Naples website:

<https://cnreurafcnt.cnice.navy.mil/Installations/NSA-Naples/About/Installation-Guide/Department-Directory/N1-Administration-Department/Instructions/>

Building Managers Listing

NSA NAPLES - BUILDING/ZONE MANAGERS														
CAPODICHINO BASE					GRICIGNANO BASE					FLEET LANDING GAETA				
			POC	Contact #				POC	Contact #				POC	Contact #
Bldg. #	401	Supply/Post Office Supply Warehouse	RSC Ibarra	626-5371	Bldg. #	2057,8,9	Elementary/High Schools Main Gate Complex	JOHN FALCON	629-4062					
Bldg. #	402	Fire	FIRE CHIEF RUBALCABA	626-6195	Bldg. #	2065	CDC	Dominick Corrado	626-4260	Bldg. #	719	Security/Port Ops Office/NCTS/ Ship to Shore Wastewater System	MMCS Willis	626-8364
Bldg. #	403	Security	MA1 Johndrow	626-5951	Bldg. #	2060	SECURITY PRECINCT	MA1 Johndrow	626-5951	Bldg. #	755		MMCS Willis	626-8364
Bldg. #	404	Supply Cold Storage	RSC Ibarra	626-5371	Bldg. #	2070	Telephone Switch Building	ICCS Blaine	626-2779	Bldg. #	752	MWR/Housing/Gym/Post Office/	MMCS Willis	626-8364
Bldg. #	406	Hangar	AWF2 Kerr	626-6893	Bldg. #	2071	Fire Station	Larry Beal	626-6195	Bldg. #	752A	Fleet Laundry & Barber/Beauty Shop	MMCS Willis	626-8364
Bldg. #	407	Public Works	BU2 DYKES	626-3789	Bldg. #	2072	Navy Lodge	Jodoin Jeffrey	629-4147	Bldg. #	754	Fleet Landing Sports Court Track	MMCS Willis	626-8364
Bldg. #	412	Air Cargo Terminal	LS3 Hlavka	626-5256	Bldg. #	2072B	Chapel	RP2 Josza	626-4600	Bldg. #	751	Admin, NAVSUP, Security, PWD	MMCS Willis	626-8364
Bldg. #	415	Air Passenger Terminal	ABH2 MARQUEZ	626-5382	Bldg. #	2072A	Village Forum West	ELENA KNUDSON		Bldg. #	725	Security & MSC	MMCS Willis	626-8364
Bldg. #	430	West Parking Garage	BU2 DYKES	626-3789	Bldg. #	2072C	Teen Center Gym	Dominick Corrado	626-4260	Bldg. #	724	MSC Storage & Restrooms	MMCS Willis	626-8364
Bldg. #	440	C4I	CM1 DEWAELE	626-8094	Bldg. #	2073	Housing Welcome Center	Patrizio Bova	626-3886	MOUNT CAMALDOLI				
Bldg. #	442	NSA Admin Department	Michele Lattanzio	626-5304	Bldg. #	2074	Housing Maint. Warehouse	CM1 ARRIAGA	CM1:629-4305	Bldg. #	101/109	Relay Station/Receiver Site	Kevin Baker	626-4535
Bldg. #	443	Bachelor Housing 1	Patrizio Bova	626-3886	Bldg. #	2075	Public Works	LT Gloeggler	626-5296					
Bldg. #	446	Bachelor Housing 2	LCDR Martinez	626-7740	Bldg. #	2076	MWR Auto Hobby Shop	Dominick Corrado	626-4260					
Bldg. #	447	Marine General Purpose	Legarda, Kenneth	629-4337	Bldg. #	2077	AFRTV Studio	MC1 THOMPSON	629-6901					
Bldg. #	448	Enlisted Dining (Ciao Hall)	Mario Grillo	626-5229	Bldg. #	2078	MWR Warehouse	Dominick Corrado	626-4260	LAGO PATRIA RECEIVER SITE				
Bldg. #	449	Bachelor Housing 3	Roberta Cavalleri	626-6330	Bldg. #	2079	Rec. Maintenance Storage	Dominick Corrado	626-4260	Bldg. #	103	SATCOM Terminal Support Building	UT2 Richards	628-4129
Bldg. #	450	MWR Admin, MVRO, CREDO, PANORAMA	Dominick Corrado	626-4260	Bldg. #	2080	Security Training Center	MA1 Johndrow	626-5951					
Bldg. #	451	Gym/Pool	Dominick Corrado	626-4260	Bldg. #	2081	POV Processing	Tucci Ciro	629-6521					
Bldg. #	452	NEX/Library	Jeff Jodoin	626-3666	Bldg. #	2082	US Naval Hospital	LT Jacquier	629-6070	Bldg. #	103A	SATCOM Support Addition	UT2 Richards	628-4129
Bldg. #	452	Chapel	RP2 Josza	626-3539	Bldg. #	2087	Bachelor Lodge	CSC Hernandez	629-4696	Bldg. #	105	Emergency Generator Building	UT2 Richards	628-4129
Bldg. #	453	Command Conference Center (CCC)	Michele Lattanzio	626-5304	Bldg. #	2088	Vet Clinic/Kennel/Thrift Shop	LT Jacquier	629-6070	Bldg. #	109	Supply Warehouse	UT2 Richards	628-4129
Bldg. #	453	Capo Inn	Roberta Cavalleri	626-6330	Bldg. #	2089	Fitness Center/Pool	Austin Holmes	629-6803	JFC LAGO PATRIA				
Bldg. #	457	Medical Dispensary	LT Jacquier	629-6070	Bldg. #	2090	Bowling Alley	Dominick Corrado	626-4260	Bldg. #	A1	Headquarters/SR JOICC/MI	Nick Boggard	+39 0817212429/2104
Bldg. #	458	CDC	Dominick Corrado	626-4260	Bldg. #	2091	NEX Retail Center	Jack Hammond	629-5242					
Bldg. #	459	Water Treatment Plant	Luca Guadagnulo	626-6331	Bldg. #	2091A	DECA	DENNIS HOLM	629-4873					
Bldg. #	461	East parking Garage	MM2 Jacobs	626-5256	Bldg. #	2091B	NEX/DECA Energy Plant	Jeff Jodoin	626-3666	Bldg. #	A3	Post Office Army Element/Navy Element	Nick Boggard	+39 0817212429/2104
Bldg. #	463	Dog Kennel East Guard House	MA1 Johndrow	626-5951	Bldg. #	2092	NEX Autoport	Jeff Jodoin	626-3666					
Bldg. #	467	East Guard House	MA1 Johndrow	626-5951										

Bldg. #	468	Pass & ID East	MA1 Johndrow	629-5951	Bldg. #	2093	Back Gate	MA1 Johndrow	626-5951					
Bldg. #	487	Pass & ID West	MA1 Johndrow	626-5951	Bldg. #	2096	Amphitheater/Central park	TONYA MCCARTY	629-2911					
Bldg. #	488	West Guard House	MA1 Johndrow	626-5951						NAVY ELEMENT S.H.A.P.E Casteau, Belgium				
Bldg. #	440D	C41 GUARD HOUSE	LCDR Moreno	626-8094										
Bldg. #	442	Admin 1	MICHELE LATTANZIO	626-5304										
Bldg. #	442A	Admin 2	LCDR Martinez	626-6361	CARNEY PARK					BLDG. #	212	Navy Element	YN2 Kibic, Gabriel	423-4177
Bldg. #	442B	Admin 3 - Basement Level 1&2	LCDR Moreno	626-8094										
Bldg. #	442B	Admin 3 - Ground, 1st and 2nd Floors	LCDR Moreno	626-8094						OLDE MILL INN PARK				
					Bldg. #	500	NEX Minimart	DOMINIC CORRADO	626-4260					
					Bldg. #	514	REC Service Center	DOMINIC CORRADO	626-4260	Bldg. #	705	Storage	MMCS Willis	626-8364
					Bldg. #	516	MWR Maintenance Shop	DOMINIC CORRADO	626-4260	Bldg. #	706	Parking	MMCS Willis	626-8364
					Bldg. #	520	MWR Storage	DOMINIC CORRADO	626-4260	Bldg. #	707	Olde Mill Inn	MMCS Willis	626-8364
					Bldg. #	522	Shower/Locker	DOMINIC CORRADO	626-4260	Bldg. #	708	Softball Field #1	MMCS Willis	626-8364
					Bldg. #	524	Youth Center	DOMINIC CORRADO	626-4260	Bldg. #	710	Softball Field #2	MMCS Willis	626-8364
					Bldg. #	525	Public Toilets	DOMINIC CORRADO	626-4260	Bldg. #	711	Tennis Court	MMCS Willis	626-8364
					Bldg. #	526/27	Storage Building	DOMINIC CORRADO	626-4260	Bldg. #	712	Volleyball	MMCS Willis	626-8364
					Bldg. #	528/9	Bath House/Swimming Pool	DOMINIC CORRADO	626-4260	Bldg. #	715	School Age Playground	MMCS Willis	626-8364
					Bldg. #	540/5	Public Toilets	DOMINIC CORRADO	626-4260	Bldg. #	716	Toddler's Playground	MMCS Willis	626-8364
					Bldg. #	542A-K	Cabins	DOMINIC CORRADO	626-4260	Bldg. #	717	Large Pavilion	MMCS Willis	626-8364
					Bldg. #	544	Toilet 2nd Tee Golf Course	DOMINIC CORRADO	626-4260	Bldg. #	718	Medium Pavilion	MMCS Willis	626-8364
					Bldg. #	551	Club House Golf Course	DOMINIC CORRADO	626-4260	Bldg. #	720	Small Pavilion	MMCS Willis	626-8364
					Bldg. #	552	Lions Den Golf Course	DOMINIC CORRADO	626-4260	Bldg. #	753	MWR Office/Storage	MMCS Willis	626-8364
					Bldg. #	528	Bath House	DOMINIC CORRADO	626-4260					
										PWD FULL SERVICE HELP DESK DSN 626-4981/COMM 081-568-4981 pwdfullservicedesk@eu.navy.mil				
LAST UPDATED: 28 MAY 2024														

PWD NAPLES - FOS/CUSTOMER ASSIGNMENT LIST (31 JAN 2025)

FOS	CUSTOMER	FACILITIES OCCUPIED BY CUSTOMER	CUSTOMER FACILITY MANAGER (TF1s and outages)	DSN	Email address
BOVA	CAPO NSA (Infrastructures)	411 - 430 - 433 - 461 - 461A - 476 and All Capo Common Areas (Roads, Grounds, etc.)	LTJG Jake Kim	626-6877	jake.j.kim4.mil@us.navy.mil
626-6331	PWD	402 - 407 - 2075 - 2084	LTJG Jake Kim for Capo / LT Kristofer Vandermass for SS	626-6877 / 629-4806	jake.j.kim4.mil@us.navy.mil kristofer.a.vandermass.mil@us.navy.mil
	SECURITY	403 - 463 - 464 - 467 - 468 - 487 - 488 - 489 - 490 - 2060 - 2079A - 2080 - 2093	MA1 Johndrow, Emily	626-5951 / 626-5951	emily.j.johndrow.mil@us.navy.mil
	NAVFAC	442A - 446 - 447 - 453	Rosa Esposito (ALL) Regina Milto (442-A) Baraldi, Brenno (446) Moselli, Antonietta (477) David Drake (453)	626-7774	rosa.m.esposito.ln@us.navy.mil
	BEQ	443	LTJG Jake Kim	626-6877	jake.j.kim4.mil@us.navy.mil
	UEM	459 and All CAPO Utilities (Water Lines, Electrical Lines, Gas Lines, Sub-Station, etc.)	Guadagnuolo Luca	626-3916	Luca.Guadagnuolo.IT@eu.navy.mil
CIERVO	MWR	448 - 449 - 450 - 451 - 453 - 458 - 2065 - 2072C - 2076 - 2078 - 2079 - 2084 - 2088 - 2089 - 2090 - 2091 and ALL CARNEY PARK FACILITIES	Corrado Dominick	629-4055	dominick.corrado.naf@us.navy.mil
626-3885	CNRE - NSA	442 - 442A - 442B	SEE SEPARATE LIST (TAB 3)		
	CREDO	450	Desiree Rodriguez	626-5960	desiree.n.rodriguez4.mil@us.navy.mil
	RED CROSS	450	Christle Connell	626-4788	naples@redcross.org
	Navy Marine Corps Relief Society	450	Tiffany Myrick-Woodley	626-3913	alyse.turner@nmrcs.org / naples@nmrcs.org
	BANCA INTESA	450 - 498 - 2091	Luigi Amato	626-5668	luigi.amato2.ln@us.navy.mil
	BANK OF AMERICA	450	Hill Brian	081-635-5304	brian.hill@BoFA.com
	MVRO	450 - 2072A	Imparato Stefano	629-6885	stefano.imparato2.ln@us.navy.mil
	NGIS	449 - 453	Cavalleri Roberta	626-6704	Roberta.Cavalleri.fn@nexusweb.org
LEGARDA	CNRE - NSA	442 - 442A - 442B	SEE SEPARATE LIST (TAB 3)		
629-4337	NCIS	442A - 447 - 2072A	Mendez Isis / George Chalvatsiotis / Cody Barss	626-6063 / 626-2761 / 626-5388	isis.mendez@NCIS.NAVY.MIL / George.Chalvatsiotis@NCIS.NAVY.MIL / cody.barss@NCIS.NAVY.MIL
	CNE & C4I COMMANDS	440 - 442 - 442B	LCDR Arthur Eble OSCS Wester Gapasangra	626-5185 626-6442	arthur.e.eble.mil@us.navy.mil wester.t.gapasangra.mil@us.navy.mil
	NCTS	440 - 442 - 2070	LT Adam Osborn Antione Flanagan	626-3489 / 626-3449	adam.c.osborn4.mil@us.navy.mil antione.a.flanagan.civ@us.navy.mil
	GRINDAVIK	ALL-GRINDAVIK FACILITIES - UNDER SIGONELLA MANAGEMENT			
BUCKWALTER	DoDEA	446 - 2057 - 2058 - 2059	Jeremy Cumiford Stephanie El Saved	646-6808	jeremy.cumiford@dodea.edu Stephanie.ElSaved@dodea.edu
629-4149	BUMED	442A - 457 - 2072A - 2082 - 2086 - 2088	Umberto Sabatino PO1 Kareem Pinto Chad McGrath	629-6067 629-6864	umberto.sabatino.ln@health.mil / kareem.o.pinto.mil@health.mil / timothy.c.mcgrath2.ctr@health.mil
	SS NSA (Infrastructures)	All SS Common Areas (Roads, Grounds, etc.) and Infrastructures	LT Kristofer Vandermass	629-4806	kristofer.a.vandermass.mil@us.navy.mil
VINOYA	NCTS	440 - 442 - 2070	LT Lourdes Granja / Antione Flanagan	626-3489 / 626-3449	lourdes.l.granja.mil@us.navy.mil / antione.a.flanagan.civ@us.navy.mil
626-6863	LAGO PATRIA	ALL LAGO PATRIA FACILITIES	IT1 Steven Bevington Kevin Hicks	628-4101 / 628-4129	steven.l.bevington.mil@us.navy.mil / kevin.w.hicks1.cv@us.navy.mil
PIRO	HOUSING / UH / FLAGS	2072C - 2073 - 2074 - 2087 - 2094A - FLAG VILLAS (La Colomabaia - Mariu)	Nando Piccolo / Giovanna Fucci (Housing) Shannel Bailey (Housing BEQ) Sirignano Frank (Housing Flags)	629-4421 629-4473	leonardo.piccolo.ln@us.navy.mil giovanna.fucci.ln@us.navy.mil shannel.e.bailey.civ@us.navy.mil frank.a.sirignano2.ln@us.navy.mil
629-4147	NEX	402 - 448 - 452 - 2052 - 2056 - 2072A - 2091 - 2091B - 2092	Jack Hammond (NEX Capo) Hamp Cameron (NEX SS)	335-751-2533 081-8135371	Jack.hammond@nexusweb.org cameron.hamp@nexusweb.org
	NAVY LODGE	2072A	Knudson Elena	081-813-3443 x 359	Elena.Knudson@nexusweb.org
	DECA	2091A	Holm Dennis	629-4877	Dennis.Holm@deca.mil
	AFN	2077	Costanza Chirico	629-6915	costanza.chirico2.ln@mail.mil
	CHAPEL	453 - 2072B	LCDR Hpsetler, David C	626-3085	david.c.hosletier.mil@us.navy.mil
	Navy Federal Credit Union	498 - 2091	Garcia Lorenzo	629-4887	Lorenzo_Garcia@navyfederal.org
CIMMINO	NAVSUP/FLC/NRCD	401 - 402 - 404 - 404A - 407 - 412 - 450 - 476 - 2072A - 2081 - 2091	David Bowidowicz Ciro Tucci	626-5433 / 626-5379	david.m.bowidowicz.civ@us.navy.mil / ciro.tucci.ln@us.navy.mil
626-4916	AIROPS	406 - 412 - 415 - PAOO	LCDR Joseph Swindel	626-5216/5620	joseph.d.swindel.mil@us.navy.mil
	FIRE DEPT.	403 - 415 - 2071	Jason Kinlaw / Vincenzo Bocolino / Giovanni Castiello / Mark Serrano	626-5222 / 626-5415 / 629-4999 / 626-5585	jason.c.kinlaw.civ@us.navy.mil / vincenzo.bocolino.ln@us.navy.mil / giovanni.castiello.ln@us.navy.mil / mark.a.serrano4civ@us.navy.mil
	FDRMC	402 - 412 - 442B - 446	Kelly Corpus / James Watson	626-7853 / 626-2723	kelly.j.corpus.civ@us.navy.mil / james.m.watson160.civ@us.navy.mil
	6th Fleet Band	412	MUCM Jose Acosta	626-6731	jose.l.acosta18.mil@us.navy.mil
	SPAWAR	406	CDR Alexander Williams / Keith Timmons / Joseph Walker / Andre Damiani	626-7572 / 626-7889 / 626-7999 / 626-3839	alexander.g.williams.mil@us.navy.mil / keith.p.timmons.civ@us.navy.mil / joseph.c.walker.civ@us.navy.mil / andre.n.damiani.civ@us.navy.mil
BUONOCUNTO	MWR	707 - 752 - 754 - 754A	Vinario Clelia	626-8306	clelia.vinario.naf@us.navy.mil
626-8304	ADMIN/SECURITY/PORT OPS	719 - 725 - 751	LCDR Buchanan, Karen	626-8301	
(GAETA DET.)	PWD	751	Buonocunto, Bruno	626-8304	bruno.buonocunto.ln@us.navy.mil
	HOUSING	752	Vastola Palmira	626-8307	palmira.vastola.ln@us.navy.mil
	MSC	724 - 725	De Quiroz Vincent	626-8347	vincent.l.dequiroz2.ln@us.navy.mil
	NCTS	719	Scardigno Oreste	626-8300	oreste.scardigno.ln@us.navy.mil
	NAVSUP	751 - 752	Guercia Sebastian	626-8341	sebastian.guercia2.ln@us.navy.mil
	NEX	752 - 752A	Hammond Jack	0771-466250	Jack.Hammond@nexusweb.org
RED COLOR = MULTI-CUSTOMERS BLDGs requiring FOSs JOINT EFFORT					
402	CIMMINO (main) - PIRO				
403	CIMMINO (main) - BOVA				
407	BOVA (main) - CIMMINO				
440	LEGARDA (main) - VINOYA				
442	CIERVO (main) - LEGARDA - VINOYA				
442A	CIERVO (main) - BOVA - BUCKWALTER - PIRO				
442B	LEGARDA (main) - CIMMINO - VINOYA				
446	BOVA (main) - LEGARDA - CIMMINO				
447	LEGARDA (main) - BOVA				
448	CIERVO (main) - PIRO				
450	CIERVO (main) - CIMMINO				
453	CIERVO (main) - BOVA - PIRO				
2072A	PIRO (main) - CIMMINO				
2072B	PIRO (main) - CIERVO				
2072C	CIERVO (main) - PIRO				
2088	BUCKWALTER (main) - CIERVO				
2091	PIRO (main) - CIMMINO - CIERVO				

REV. 11 July 2024

Enclosure (2)

ADMIN BLDGS FOS/CUSTOMER ASSIGNMENT						
BLDG	FLOOR	COMMAND	POC	E-MAIL	DSN	FOS
442-A - Admin II	Second Floor	NAVFAC	Regina Milito, Rosa Esposito (Rosa.M.Esposito.IT@eu.navy.mil)	rosa.m.esposito.ln@us.navy.mil	626-7774	BOVA
442-B - Admin III	Second Floor	NAVFAC CO	Eric Holzer, Regina Milito, Rosa Esposito, Carlo Colella	rosa.m.esposito.ln@us.navy.mil	626-7774	BOVA
442-B - Admin III	Second Floor	NAVFAC Financial	Eric Holzer, Regina Milito, Rosa Esposito, Carlo Colella	rosa.m.esposito.ln@us.navy.mil	626-7774	BOVA
442-A - Admin II	Ground Floor	SARP (BUMED)	Umberto Sabatino			BUCKWALTER
442 - Admin I	Ground Floor	CNRE N6	Lucio Colimoro	salvatore.colimoro2.ln@us.navy.mil	626-4707	CIERVO
442 - Admin I	Ground Floor	CNRE ADMIN	Michele Lattanzio	michele.lattanzio2.ln@us.navy.mil	626-5304	CIERVO
				fredy.h.kodjasonou.mil@us.navy.mil mariannenciole.m.mundia.mil@us.navy.mil kenjirae.l.velasco.mil@us.navy.mil anthony.l.thomas16.mil@us.navy.mil	626-5826 626-5781 626-5463	CIERVO
442 - Admin I	First Floor	(PSD) TSC	CDR Lapp Emily , anthony.l.thomas, kenjirae.l.velasco			
442 - Admin I	First Floor	CNRE N6	Salvatore Lucio Colimoro	salvatore.colimoro2.ln@us.navy.mil	626-4707	CIERVO
442 - Admin I	Second Floor	CNRE N8	Nunzia Farnatale, Ersilia Reppucci, Domenico Perrone	domenico.perrone3.ln@us.navy.mil	626-5630	CIERVO
442 - Admin I	Second Floor	CNRE PAYROLL	Luigi Amato, Francesco Candia	francesco.candia.ln@us.navy.mil	626-5667	CIERVO
442 - Admin I	Second Floor	PHOTO LAB	Mr. Jerry Shields, Lt Moroney, Mrs. Beaufort Indra			CIERVO
442 - Admin I	Second Floor	PAO	Mr. Jerry Shields, Lt Moroney, Mrs. Beaufort Indra			CIERVO
442 - Admin I	Second Floor	PANORAMA	LT Moroney Jamie, Mrs. Beaufort Indra			CIERVO
442 - Admin I	Second Floor	NSA N8	Ray Brown			CIERVO
442 - Admin I	Second Floor	NSA N5	Mark Weaver, LCDR Patrick Magno			CIERVO
442 - Admin I	Second Floor	NSA CO/XO SUITE	Michele Lattanzio	michele.lattanzio2.ln@us.navy.mil	626-5304	CIERVO
442 - Admin I	Second Floor	NSA ADMIN	Michele Lattanzio	michele.lattanzio2.ln@us.navy.mil	626-5304	CIERVO
442-A - Admin II	Ground Floor	CNRE CLASSROOM	Jeffrey Cole, Michael Wenstrup (jeffrey.p.cole1@navy.mil)			CIERVO
442-A - Admin II	Ground Floor	NSA TRAINING	Jeffrey Dickinson, Paolo D'Alterio			CIERVO
442-A - Admin II	First Floor	RLSO-Legal	LT. Schwietz John			CIERVO
442-A - Admin II	First Floor	DSO-Legal	Abraham Gbakamara			CIERVO
442-A - Admin II	First Floor	FFSC(Fleet&Family)	Maria Sommesse, Michele Lattanzio			CIERVO
442-B - Admin III	Ground Floor	DLA	Andrea Del Collo (andrea.delcollo@dia.mil)			CIERVO
442-B - Admin III	First Floor	PAO	MC2 Erika Kugler			CIERVO
442-B - Admin III	First Floor	NSA N6	Ramos Javier (nsanaplesitn6@eu.navy.mil)			CIERVO
442-B - Admin III	First Floor	NSA SAFETY	James Dickinson, Paolo D'Alterio, Mario Napoli, Vito Guerriero			CIERVO
442-A - Admin II	Ground Floor	FDRMC	Stewart Niblack, James Watson	Stewart.Niblack@eu.navy.mil james.m.watson160.civ@us.navy.mil	626-7907 / 626-2723	CIMMINO
442-B - Admin III	First Floor	FRDMC	Stewart Niblack, James Watson	Stewart.Niblack@eu.navy.mil james.m.watson160.civ@us.navy.mil	626-7907 / 626-2723	CIMMINO
442 - Admin I	Ground Floor	CNRE N9	Paul Lopez, Charles Beard, Brent DeLatte, Paula Cabrera			LEGARDA
442 - Admin I	First Floor	6th FLEET SECURITY	Hataburda Ryan			LEGARDA
442 - Admin I	First Floor	CNRE - HRO	Iachetti Ester, Alissa Lopez			LEGARDA
442 - Admin I	Second Floor	CNRE IG OFFICE	Richard Alcivar, Fiorella Maria, Saenz Sebastian			LEGARDA
442-A - Admin II	Ground Floor	CNRE N9	Mary Eager			LEGARDA
442-A - Admin II	Ground Floor	CHRO - HRO TEMP	Elizabeth Katsnelson, David Pedersen			LEGARDA
442-A - Admin II	Ground Floor	NCIS Processing storage	Isis Mendez, Griselda Hernandez, YN2 Josue Lumba			LEGARDA
442-A - Admin II	First Floor	CNRE EEO	Travis Reynolds			LEGARDA
442-A - Admin II	First Floor	NCIS	Cohnor Pruitt, Isis Mendez, Griselda Hernandez, YN2 Josue Lumba			LEGARDA
442-A - Admin II	Second Floor	CNRE-N4 / ARE	LT Syzdek, Michael Brickley			LEGARDA
442-B - Admin III	Ground Floor	CNRE N8 (CommBillPayngOffi	Sean Wilson - Frenda Antonio			LEGARDA
442-B - Admin III	Ground Floor	CNRE N5	Leslie Jett / Lena Grote / Robb Toliver			LEGARDA
442-B - Admin III	Ground Floor	CNRE N3	Gardner Kelly, Kevin Johnson, Konrad Czerwinski, Parker John			LEGARDA
442-B - Admin III	Ground Floor	CNRE N04	Mark Cruz, Solange Markvart, Matthew Klimoski, LT Person Tiffany			LEGARDA
442-B - Admin III	Ground Floor	CNRE OGC	Michelle Burgess, Mike Monahan, Kim Dixon			LEGARDA
442-B - Admin III	Ground Floor	CNRE - N04 CONFERENCE R	Maddalena Miele, LT Zamora Marianogerard, YN1 Brian Spalding			LEGARDA
442-B - Admin III	Ground Floor	CNRE - IG	Richard Alcivar, Fiorella Maria, Saenz Sebastian			LEGARDA
442-B - Admin III	Ground Floor	CNRE N9	Karen Hendrix			LEGARDA
442-B - Admin III	First Floor	CNRE N2/N3	Konrad Czerwinski, Kevin Johnson, John Parker			LEGARDA
442-B - Admin III	First Floor	CNRE N9 HOUSING	Jayme Thibault, Lopez Paul, David Cronk, Tony Caliendo.			LEGARDA
442-B - Admin III	First Floor	CNRE SAFETY	Jeff Wilson (jeffrey.wilson@eu.navy.mil), Hoyt Michael			LEGARDA
442-B - Admin III	First Floor	CNRE EEO/CCC	Teresa Ward			LEGARDA
442-B - Admin III	Second Floor	ADM Foggo's Suite	PO1 Bordt, CDR Luke Greene, Kelly Kalan			LEGARDA
442-B - Admin III	Second Floor	RDML Gray's Suite (REGCOM	CDR John Leitner, LTJG Gordon Matthew			LEGARDA
442-B - Admin III	Second Floor	CNRE N01 ADMIN	PO1 Sean Rosenberg, PO1 Emmert Charles			LEGARDA
442-B - Admin III	Second Floor	CNRE N9	Mary Jackson			LEGARDA
442-B - Admin III	Second Floor	CNRE Fire & Conf. Rm	Joseph Orona			LEGARDA
442-B - Admin III	Second Floor	CNRE N1	CRD Robert Moran, PO1 Charles Emmert			LEGARDA
442-B - Admin III	Basement -1	COM 6TH FLEET/CNE-CNA N	N/A			LEGARDA
442-B - Admin III	Basement -1	COM 6TH FLEET/CNE-CAN N	MCPO Sutton			LEGARDA
442-B - Admin III	Basement -1	COM 6TH FLEET/CNE-CAN N	HM3 Lint, HM1 Taan			LEGARDA
442-B - Admin III	Basement -1	COM 6TH FLEET/CNE-CAN R	N/A			LEGARDA
442-B - Admin III	Basement -2	COM 6TH FLEET/CNE-CNA N	Bill Griste, PO1 Morales			LEGARDA
442-B - Admin III	Basement -2	COM 6TH FLEET/CNE-CNA N	PO1 Robin Collins			LEGARDA
442 - Admin I	Ground Floor	NCTS	Michael Flores, Kimberly Tolman, LT McLaughlin			VINOYA

Updated as of: 11 July 2024 (kal)				
Site	Building	Customer	FOS	Building Manager
Capo	401	NAVSUP, NEX	Francesco Cimmino	NAVSUP - Tucci Ciro
Capo	402	NAVSUP	Francesco Cimmino	NAVSUP - Tucci Ciro
Capo	403	FES, Security, NSA	Bova	MA1 Ferris, Joshua / MA1 Johndrow
Capo	404	NAVSUP, NEX, NCTS	Francesco Cimmino	NAVSUP - Ciro Tucci
Capo	406	AIROPS, Fire Department, NIWC LANT	Francesco Cimmino	AIROPS - LCDR Swindel
Capo	407	NAVSUP, PWD	Francesco Cimmino	PWD
Capo	411	NSA	Bova	NCTS-PWD
Capo	412	AIROPS, FDRMC, NAVFOR EU Band, NAVSUP, NSA	Francesco Cimmino	AIROPS - LCDR Swindel
Capo	415	AIROPS, Fire Department, NEX	Francesco Cimmino	Fire Dept -
Capo	430	NSA	Bova	Safety
Capo	433	NSA	Bova	PWD
Capo	440	CNE/CNA/C6F, NCTS, CNRE	Legarda & CE2 Vinoya	C6F - LT Michael Simon
Capo	442	CNE/CNA/C6F, CNRE, NSA, NCTS	Legarda	NCTS - Antoine Flanagan
Capo	443	NSA, Security	Bova	MA1 Ferris, Joshua / MA1 Johndrow, Emily
Capo	446	FDRMC, Housing, NAVFAC-EAG, CNE/CNA/C6F, NGIS, NSA, Carabinieri	Francesco Cimmino	
Capo	446	DODEA	Jonathan Buckwalter	DoDEA - John Falcon
Capo	447	NAVFAC, NCIS, NSA	Legarda	NCIS - Mendez Isis / George Chlatsiotis
Capo	448	MWR, NEX	Ciervo	MWR - Dominick Corrado
Capo	449	MWR, NGIS, NSA	Ciervo	NGIS - Roberta Cavalleri
Capo	449	OCHR	Legarda	Loredana Avino
Capo	450	MWR, NAVSUP, NSA, Banco di Napoli, Community Bank, Red Cross NMCRS, NEX	Ciervo	MWR - Dominick Corrado
Capo	451	MWR	Ciervo	MWR - Dominick Corrado
Capo	452	NEX	Piro	NEX - Jeff Jodoin
Capo	453	Chapel, MWR, NAVFAC, NGIS, NSA	Ciervo	NGIS - Roberta Cavalleri
Capo	457	DHA	Jonathan Buckwalter	DHA - CPO Daniel Kemp
Capo	458	MWR	Ciervo	MWR - Dominick Corrado
Capo	459	NSA, PWD	Bova	PWD
Capo	461	NSA	Bova	Safety
Capo	463	Security	Bova	MA1 Ferris, Joshua / MA1 Johndrow, Emily
Capo	464	Security	Bova	MA1 Ferris, Joshua / MA1 Johndrow, Emily
Capo	467	Security	Bova	MA1 Ferris, Joshua / MA1 Johndrow, Emily
Capo	468	Security	Bova	MA1 Ferris, Joshua / MA1 Johndrow, Emily
Capo	476	NAVSUP, DLA NSA	Francesco Cimmino	NAVSUP - Tucci Ciro
Capo	487	Security, PWD	Bova	MA1 Ferris, Joshua / MA1 Johndrow, Emily
Capo	488	Security	Bova	MA1 Ferris, Joshua / MA1 Johndrow, Emily
Capo	489	Security	Bova	MA1 Ferris, Joshua / MA1 Johndrow, Emily
Capo	490	Security	Bova	AIROPS - LCDR Felgar
Support Site	2052	NEX	Piro	NEX - Jeff Jodoin
Support Site	2056	NEX	Piro	NEX - Jeff Jodoin
Support Site	2057	DODEA	Jonathan Buckwalter	DoDEA - John Falcon
Support Site	2058	DODEA	Jonathan Buckwalter	DoDEA - John Falcon
Support Site	2059	DODEA	Jonathan Buckwalter	DoDEA - John Falcon
Support Site	2060	Security	Jonathan Buckwalter	Security - Jeffrey Thacker
Support Site	2065	MWR	Ciervo	MWR - Dominick Corrado
Support Site	2070	NCTS	Jonathan Buckwalter	NCTS - XX
Support Site	2071	FD	Jonathan Buckwalter	Fire Dept - Larry Beal
Support Site	2073	Housing	Piro	Housing - XX
Support Site	2074	Housing	Piro	Housing - XX
Support Site	2075	PWD	Jonathan Buckwalter	PWD
Support Site	2076	MWR	Ciervo	MWR - Dominick Corrado
Support Site	2077	AFN	Jonathan Buckwalter	AFN - XX
Support Site	2078	MWR	Ciervo	MWR - Dominick Corrado
Support Site	2079	MWR	Ciervo	MWR - Dominick Corrado
Support Site	2080	Security	Jonathan Buckwalter	Security - Jeffrey Thacker
Support Site	2081	NAVSUP	Cimmino	NAVSUP - Tucci Ciro
Support Site	2082	DHA	Jonathan Buckwalter	DHA - LT Jacquier
Support Site	2084	MWR, PWD	Jonathan Buckwalter	MWR - Dominick Corrado
Support Site	2086	DHA	Jonathan Buckwalter	DHA - LT Jacquier
Support Site	2087	Housing	Piro	Housing
Support Site	2088	DHA, MWR	Jonathan Buckwalter	DHA - LT Jacquier
Support Site	2089	MWR	Ciervo	MWR - Dominick Corrado
Support Site	2090	MWR	Ciervo	MWR - Dominick Corrado
Support Site	2091	MWR, NAVSUP, NEX, NSA	Piro	NEX - Jeff Jodoin
Support Site	2092	NEX	Piro	NEX - Jeff Jodoin
Support Site	2093	Security	Jonathan Buckwalter	Security - Jeffrey Thacker
Support Site	2072a	DHA, NAVSUP, Navy Lodge, NGIS, NEX, NSA	Piro	NEXCOM - Elena Knudson
Support Site	2072b	Chapel, NSA	Piro	Chapel - XX
Support Site	2072c	Housing, MWR	Piro	MWR - Dominick Corrado
Support Site	2079a	Security	Jonathan Buckwalter	Security - Jeffrey Thacker
Support Site	2091a	DECA	Piro	DECA - Dennis Holm
Support Site	2091b	NEX	Piro	NEX - Jeff Jodoin
Support Site	2094a	Housing	Piro	Housing - XX
Capo	404-A	NAVFAC	Bova	
Capo	404-A	NAVSUP	Francesco Cimmino	NAVSUP - Tucci Ciro

Bova Security
NAVSUP
Safety
PWD

Ciervo Chaplain
MWR
NGIS
NSA

Piro NEX
Legarda C6F
CNIC
CNRE
NCTS
NCIS
OCHR

Cimmino AIROPS
Fire Dept
NAVFAC
NAVSUP

Lead SS F DoDEA
Security
NCTS
Fire Dept
Housing
AFN
MWR
DHA

Capo	440-D	CNE/CNA/C6F, NSA	Legarda & CE2 Vinoya	C6F - LT Michael Simon
Capo	442 / 442-A / 442-B	NSA,	Ciervo	NSA - Michele Lattanzio
Capo	442-A	NSA, CNRE, CNRE - ARE, Colleges, FDRMG, NCIS,	Legarda	Multiple Unit Commands
Capo	442-A	DHA	Jonathan Buckwalter	DHA - CPO Daniel Kemp
Capo	442-B	CNE/CNA/C6F, C6F, CNRE, FDRMG, NSA, DLA, NAVFAC EAC	Legarda & CE2 Vinoya	C6F - LT Michael Simon
Capo	461a	NSA	Bova	PWD
SATCOM	All	All	CE2 Vinoya	NCTS
Carney Park	All	All	Ciervo	MWR - Dominick Corrado
Gaeta	All	All	Buonocunto	OIC - MACS Anastos
Grindavik	All	Transferred to Sigonella	Legarda	NCTAMS - Bruce Ward
Capo	Grounds	NSA	Bova	PWD
Support Site	Grounds	PWD	Jonathan Buckwalter	PWD - APWO
Capo	Roads	NSA	Bova	PWD
Support Site	Roads	PWD	Jonathan Buckwalter	PWD - APWO
Capo	UEM	NSA	Bova	PWD
Support Site	UEM	PWD	Jonathan Buckwalter	PWD - APWO

Piro	NEX
	NEXCOM
	Chaplain
	DECA
	NCTS
	MWR
	OIC
	NCTAMS

COMMAND ZONE INSPECTION TRACKER (CAPODICHINO)

Building	Zone	Month	Completion Date	# Discrepancies	Inspector
Bldg. 401 Supply/Post Office	<u>1</u>				
Bldg. 402 Supply Warehouse					
Bldg. 404/A Cold Storage					
Bldg. 412 Air Cargo/Navy Band/ Post Office					
Bldg. 430 West Parking Garage / Side Gate	<u>2</u>				
Bldg. 430P Utility Room					
Bldg. 433/434 Utility Room					
Bldg. 487 West Gate Pass & ID / CONEX Box					
Bldg. 488 West Gate Shack					
Bldg. 406 Hangar Bay	<u>3</u>				
Bldg. 407 Public Works	<u>4</u>				
Bldg. 403 Fire/Security	<u>5</u>				
Bldg. 415 Air Terminal					
Bldg. 446 BEQ 2	<u>6</u>				
Bldg. 449 Capo Inn					
Bldg. 447 NCIS	<u>7</u>				
Bldg. 448 Bella Napoli					
Bldg. 458 CDC					
Bldg. 461 East Parking Garage	<u>8</u>				
Bldg. 459 Water Treatment Plant					
Bldg. 463 Dog Kennel					
Bldg. 468 East Gate					
Bldg. 453 Command Conference Center	<u>9</u>				
Bldg. 453 Library					
Bldg. 453 NGIS					
Bldg. 453 Chapel					
Bldg. 450 MWR/MVRO/Post Office/Bank	<u>10</u>				
Bldg. 451 Gym/Pool					
Bldg. 452 Mini NEX/Barber Shop/Floral/VodaPhone	<u>11</u>				
Bldg. 442A Admin II	<u>12</u>				

Bldg. 442B Admin I	<u>13</u>				
Bldg. 442B Admin III	<u>14</u>				

29 BLDGS

**COMMAND ZONE INSPECTION TRACKER
(SUPPORT SITE)**

Building	Zone	Month	Completion Date	# Discrepancies	Inspector
Bldg. 2060A/B Main Gate	<u>15</u>				
Bldg. 2091A Commissary / DECA					
Bldg. 2091 NEX & NEX Warehouse	<u>16</u>				
Bldg. 2091 Food Court / Movie Theater / Post Office					
Bldg. 2093 Back gate	<u>17</u>				
Bldg. 2073 Off-Base Housing					
Bldg. 2074 MVRO					
Bldg. 2076/A/B MWR Hobby Shop					
Bldg. 2092 NEX Auto Service					
Bldg. 2077 AFN TV Studio	<u>18</u>				
Bldg. 2079 Security Training					
Bldg. 2081 VPC					
Bldg. 2078 MWR Warehouse					
Bldg. 2090 Bowling Center	<u>19</u>				
Bldg. 2087/A Bachelor Lodge / Liberty Center					
Bldg. 2075 PWD					
Bldg. 2071 Fire Station	<u>20</u>				
Bldg. 2088 Thrift Shop / Vet Clinic					
Bldg. 2089 Fitness Center					
Bldg. 2072 Youth Center / Library / On-Base Housing	<u>21</u>				
Bldg. 2072A Chaplain / Mini NEX / Laundry					
Bldg. 2072B Navy Lodge / Fleet and Family Center	<u>22</u>				
Bldg. 2070 Telephone Switch					
Bldg. 2065 CDC	<u>23</u>				
Bldg. 2058 DODEA High / Middle School					
Bldg. 2059 DODEA Elementary School	<u>24</u>				

32 BLDGS

COMMAND ZONE INSPECTION TRACKER (SUPPORT SITE COMMON AREAS)					
Bldg #	Zone	Month	Completion Date	# Discrepancies	Inspector
2040	<u>25</u>				
2043					
2045					
2047					
2048					
2049					
2051					
2052					
2055					
2056					
Basketball court					
2028	<u>26</u>				
2029					
2031					
2039					
2041					
2044					
2046					
2050					
2053					
2054					
Soccer Field #1					
Baseball Field #1					
2022	<u>27</u>				
2024					
2025					
2026					
2032					
2033					
2034					
2035					
2036					
2037					
2038					
2012					
2013					
2014					
2015					
2016					
2017					

	2018	<u>28</u>				
	2019					
	2020					
	2027					
	2070					
	2084					
	Volleyball court					
	Child Playground					
	Basketball court					
	Dog Park					
	2150	<u>29</u>				
	2151					
	2152					
	2153					
	2154					
	2155					
	2156					
	2157					
	2158					
	2161					
	2162					
	Soccer Field					
	Baseball field #1					
	2001	<u>30</u>				
	2002					
	2003					
	2004					
	2005					
	2114					
	2115					
	2116					
	2117					
	2159					
	2160					
	2163					
	Basketball court					
	2118					
	2119					
	2120					
	2121					
	2122					
	2123					

2124	<u>31</u>				
North Park					
Field #3					
Field #4					
2006	<u>32</u>				
2007					
2008					
2010					
2011					
2012					
2013					
Tennis Court					
Tennis Court					
2101					
2102					
2103					
2104	<u>33</u>				
2105					
2106					
2107					
2108					
2109					
2110					
2111					
Child Playground					
Tennis Court					
Tennis Court					
2139	<u>34</u>				
2140					
2141					
2142					
2143					
2144					
2145					
2146					
2128					
2129					
2130					
2131					
2132					

	2133	<u>35</u>					
	2134						
	2135						
	3136						
	2137						
	2138						
	2147						
	2147A						
	2148						
	2149						
	2149A						
	Skate Park						
	Playground						
	Basketball Court						
	2301	<u>36</u>					
	2302						
	2303						
	2304						
	2305						
	Central Park						
	Tennis Court						

126 Bldgs

North Park
Central Park

Skate Park
Dog Park
Baseball Park #1
Baseball Park #2

COMMAND ZONE INSPECTION TRACKER (Mount Camaldoli)					
Building	Zone	Month	Completion Date	# Discrepancies	Inspector
Bldg. 101/109 Relay Staion/ Receiver Site	<u>37</u>				

1 BLDG

COMMAND ZONE INSPECTION TRACKER (JFC)					
Building	Zone	Month	Completion Date	# Discrepancies	Inspector
Bldg. 103 SATCOM Terminal Support Building	<u>38</u>				
Bldg. 103/A SATCOM Support Addition					
Bldg. 105 Emergency Generator Building					
Bldg. 109 Supply Warehouse					

6 BLDGS

COMMAND ZONE INSPECTION TRACKER (CARNEY PARK)

Building	Zone	Month	Completion Date	# Discrepancies	Inspector
Bldg. 500 NEX Mini mart	<u>39</u>				
Bldg. 501 Football Field					
Bldg. 502 SoftBall Field					
Bldg. 503 SoftBall Field					
Bldg. 504 Baseball Field					
Bldg. 505 SoftBall Field					
Bldg. 506 SoftBall Field					
Bldg. 507 Youth Field					
Bldg. 508 Youth Field					
Bldg. 509 Basketball Court					
Bldg. 510 Tennis Court					
Bldg. 514 REC Service Center/MWR Store/ADMIN					
Bldg. 516 Maintenance Shop					
Bldg. 517 Scorekeeper Tower					
Bldg. 520 MWR Storage					
Bldg. 522 Shower/Lockers					
Bldg. 524 Youth Center					
Bldg. 525 Public Toilets					
Bldg. 526 Storage					
Bldg. 527 Community Storage					
Bldg. 528 Bath House/Pool					
Bldg. 529 Main Pool					
Bldg. 530-533 Storage					
Bldg. 538 Pavilion					
Bldg. 540 Pavilion					
Bldg. 542A Cabin Bologna					

Bldg. 542B Cabin Firenze					
Bldg. 542C Cabin Genova					
Bldg. 542D Cabin La Spezia					
Bldg. 542E Cabin Pisa					
Bldg. 542F Cabin Palermo					
Bldg. 542G Cabin Orvieto					
Bldg. 542H Cabin Milano					
Bldg. 542I Cabin Roma					
Bldg. 542J Cabin Trieste					
Bldg. 542K Cabin Venezia					
Bldg. 546 Laundromat					
Bldg. 547 Soccer Field					
Bldg. 548 Multipurpose Field					
Bldg. 549 Multipurpose Field					
Bldg. 557 Camp Site #2: Procida, Ischia, Capri Cabins					
Bldg. 558 Pavilion					
Bldg. 559 Pavilion					
Bldg. 550 Golf Course	<u>40</u>				
Bldg. 551 Club House Golf Course					
Bldg. 552 Lions Den					
Bldg. 554 2nd Tee Golf Course Toilets					
Bldg. 555 Guard House					
Bldg. 556 Paintball Range					

49 BLDGS

COMMAND ZONE INSPECTION TRACKER (NSAND GAETA)				
Building	Month	Completion Date	# Discrepancies	Inspector
Bldg. 719 Port Ops Office& NCTS				OIC
Bldg. 725 Security & MSC				
Bldg. 752 MWR/ Housing Office / Gym /Post Office				
Bldg. 752A Laundry/Barber Shop				
Bldg. 751 Admin/NAVSUP/Security/ PWD				
Bldg. 754 Sports Court				
Bldg. 755 Ship to Shore				

7 BLDGS

Zone	BLDG	Month	Notes	TRIAD MEMBER
1	NAVSUP, Supply Warehouse Cold Storage, Air Cargo, Navy Band, Post Office	November		
2	West Gate Parking Garage, West Gate, West Gate Shack	November		
3	Hanger Bay	January		
4	Public Works	January		
5	Air Terminal, Fire House, and Security Precinct	January		
6	BEQ & Capo Inn	March		
7	NCIS, Bella Napoli, CDC	March		
8	East Gate, Water Treatment Plant, Dog Kennel, East Parking Garage	March		
9	CCC, Library, NGIS, Chapel	April		
10	Community bank, Post Office, NMCRS, Banco Napoli, MVRO, Gym / Pool	April		
11	NEX, Floral, Vodaphone, Barbershop	May		
12	ADMIN II	June		
13	ADMIN I	June		
14	ADMIN III	June		
15	SS Main Gate & Commissary / DECA	July		
16	NEX / NEX Warehouse / Food Court / Movie Theater / Post Office	July		
17	Off-base Housing, MVRO, Back Gate, Hobby Shop, NEX Auto Service	July		
18	AFN TV Studio, Security Building, MWR Warehouse, VPC	September		
19	Public Works / HAZMAT Storage, Bachelors Lodge, Bowling	September		
20	Fire Station, Thrift Shop / Vet Clinic, Fitness Center	September		
21	Youth Center / Library / On-base Housing, Chapel / Mini-NEX / Laundry	September		
22	Navy Lodge / Fleet and Family Center and Telephone Switch	September		

23	CDC & DODEA High / Middle School	August	Week of 11-15AUG or 11-24JUN	
24	DODEA Elementary School	August	Week of 11-15AUG or 11-24JUN	
25	Housing Bldg. 2040, 2043, 2045, 2047, 2048, 2049, 2051, 2052, 2055, 2056, Basketball court	October		
26	Housing Bldg. 2039, 2041, 2044, 2046, 2050, 2053, 2054, Playground, Basketball court	October		
27	Housing Bldg. 2022, 2024, 2025, 2026, 2032, 2033, 2034, 2035, 2036, 2037, 2038	October		
28	Housing Bldg. 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2027, 2070, 2084	November		
29	Housing Bldg. 2150, 2151, 2152, 2153, 2154, 2153, 2157, 2158, 2161, 2162	February		
30	Housing Bldg. 2001, 2002, 2003, 2004, 2005, 2114, 2115, 2116, 2117, 2159, 2160, 2163	February		
31	Housing Bldg. 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127	January		
32	Housing Bldg. 2006, 2007, 2008, 2010, 2011, 2012, 2013	February		
33	Housing Bldg. 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111	February		
34	Housing Bldg. 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146	March		
35	Housing Bldg. 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2147, 2147A, 2148, 2149, 2149A	April		
36	Housing Bldg. 2301, 2302, 2303, 2304, 2305	April		
37	Mt. Camaldoli	May		
38	JFC SATCOM Site	May		
39	Carney Park	March	Spring	
40	Carney Park Golf Course	March	Spring	
-	Gaeta	July		
-	Old Mill Inn	July		
Note: There are 42 zones, expect for the Triad to do 3 zones per month, they can do more if time allows.				

ZONE INSPECTION CHECKLIST				
Building Number / Building Name: _____		Date: _____		
Inspector: _____		Building Manager: _____		
Floor: _____		Overall: ☐ SAT ☐ UNSAT		
Interior Inspection				
Area of Concern	SAT	Needs Improvement	N/A	Comments
A. General Cleanliness: ☐ SAT ☐ UNSAT				
1. Area free of trash accumulation	☐	☐	☐	
2. Floors are swept/vacuumed	☐	☐	☐	
3. No stain marks on tile or carpet	☐	☐	☐	
4. Countertops and flat surfaces are clean	☐	☐	☐	
5. Faucets and sinks are clean	☐	☐	☐	
B. Compartment: ☐ SAT ☐ UNSAT				
1. Door knobs, frames, and hinges are in good working order	☐	☐	☐	
2. Door surfaces are in good condition	☐	☐	☐	
3. All locks and security features are working properly	☐	☐	☐	
4. Walls and ceilings are free from holes and or water stains	☐	☐	☐	
5. Windows are clean and free from cracks	☐	☐	☐	
6. No excess equipment/materials in need of DRMO	☐	☐	☐	
C. Electrical Safety: ☐ SAT ☐ UNSAT				
1. No Frayed or exposed wiring	☐	☐	☐	
2. Power/electrical cords are in good condition	☐	☐	☐	
3. Extension cords are not used as permanent wiring	☐	☐	☐	
4. No Daisy chained cords or multi plug adapters	☐	☐	☐	
5. Electrical cover plates are used in appropriate outlets/switches	☐	☐	☐	
6. Electrical panels have appropriate blank slots	☐	☐	☐	
7. Electrical outlets are in good condition	☐	☐	☐	
8. Personal refrigerators are used only as authorized by PWO/ECM	☐	☐	☐	
9. Lighting is adequate and working properly	☐	☐	☐	
10. Lighting in unoccupied spaces are turned off	☐	☐	☐	
11. Decorative lighting is secured or minimized	☐	☐	☐	
12. Electrical wires are covered with protective sleeve	☐	☐	☐	
D. Safety: ☐ SAT ☐ UNSAT				
1. All Walkways and doors are free of obstruction	☐	☐	☐	
2. All illuminated exit signs are in working order	☐	☐	☐	
E. Heating/Cooling: ☐ SAT ☐ UNSAT				
1. Cooling in computer rooms and other equipment spaces are within allowable temperature range	☐	☐	☐	
2. Heating/cooling equipment is visually free from obstructions	☐	☐	☐	
3. No blocked or covered supply or return air diffusers	☐	☐	☐	
4. Interior doors and windows are closed when heating/cooling is on	☐	☐	☐	
5. Pipe insulations on heating/cooling systems are not damaged or missing	☐	☐	☐	
F. Fire Safety: ☐ SAT ☐ UNSAT				
1. Fire extinguishers are present and unobstructed	☐	☐	☐	
2. Monthly fire inspection completed by Fire Warden	☐	☐	☐	
3. Fire extinguishers are mounted	☐	☐	☐	
4. Fire alarm pull stations are unobstructed and in plain view	☐	☐	☐	
5. Sprinkler heads are unobstructed by 18 inches, omnidirectional	☐	☐	☐	
6. Fire doors are not obstructed or propped open	☐	☐	☐	
G. Hazardous Material (HAZMAT) and Waste: ☐ SAT ☐ UNSAT				
1. HAZMAT is properly stowed	☐	☐	☐	
2. HAZMAT waste is properly disposed of	☐	☐	☐	
H. Miscellaneous				
1. Coffee pots/microwave are not on any combustible surfaces	☐	☐	☐	
2. Portable electrical heaters/cooling are used as authorized by PWO	☐	☐	☐	
3. Evacuation routes are posted	☐	☐	☐	
4. Thermostats are not blocked, covered, or influenced by nearby items	☐	☐	☐	
5. Air condition/furnace filters have been replaced on schedule	☐	☐	☐	
6. Building Fire Evacuation plan/Fire Bill is posted in Safety Bulletin Boards by exit doors	☐	☐	☐	
Additional Comments:				

Zone Inspection Discrepancy List

Property: _____ **Zone:** _____ **Building #:** _____ **Date:** _____

Department / Command: _____

Inspector: _____

Room # / Location	Description	ESAMS #	Trouble Ticket #



Zone Inspection Muster Sheet

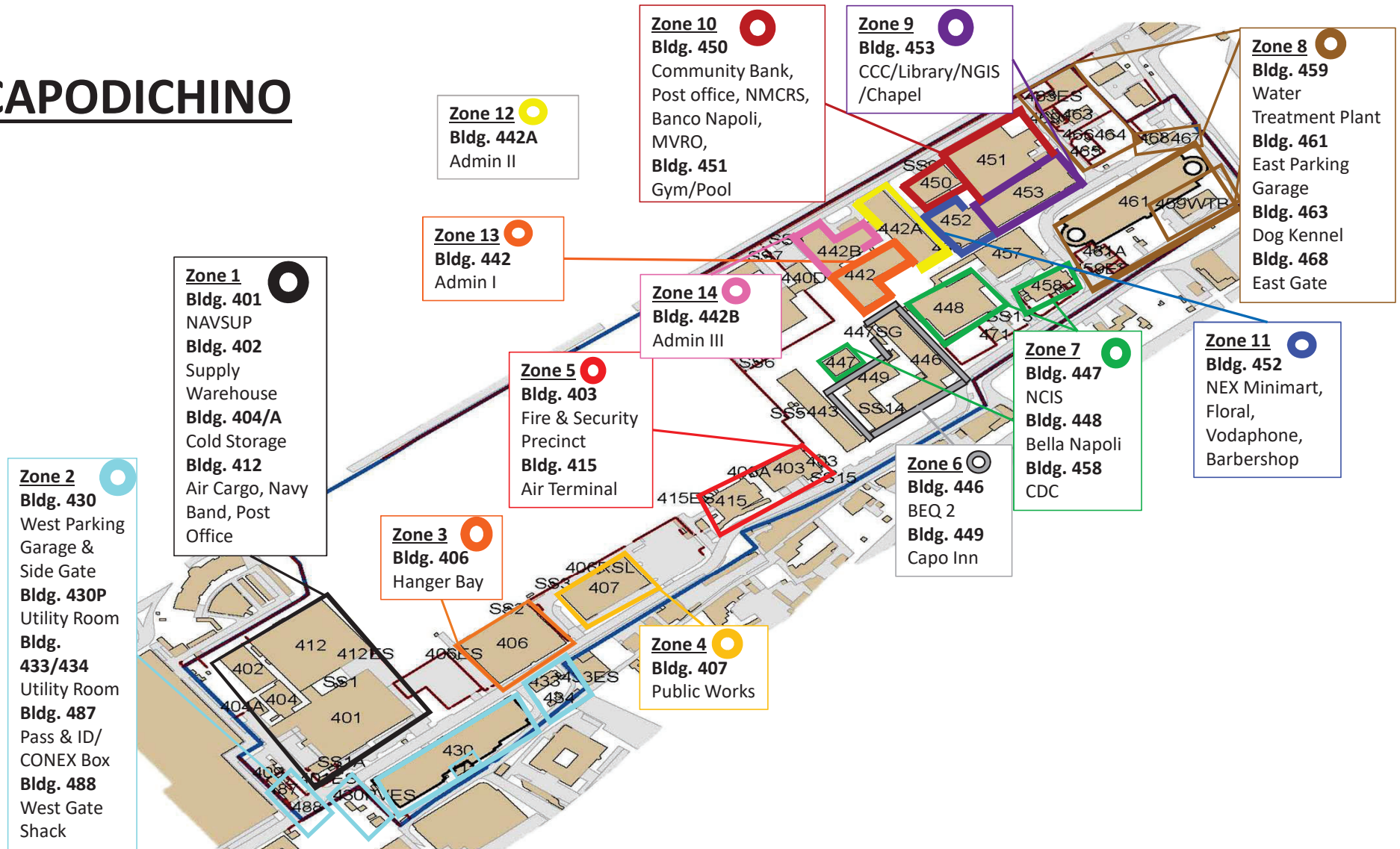
Zone Inspection: SS Zone 8

Date:

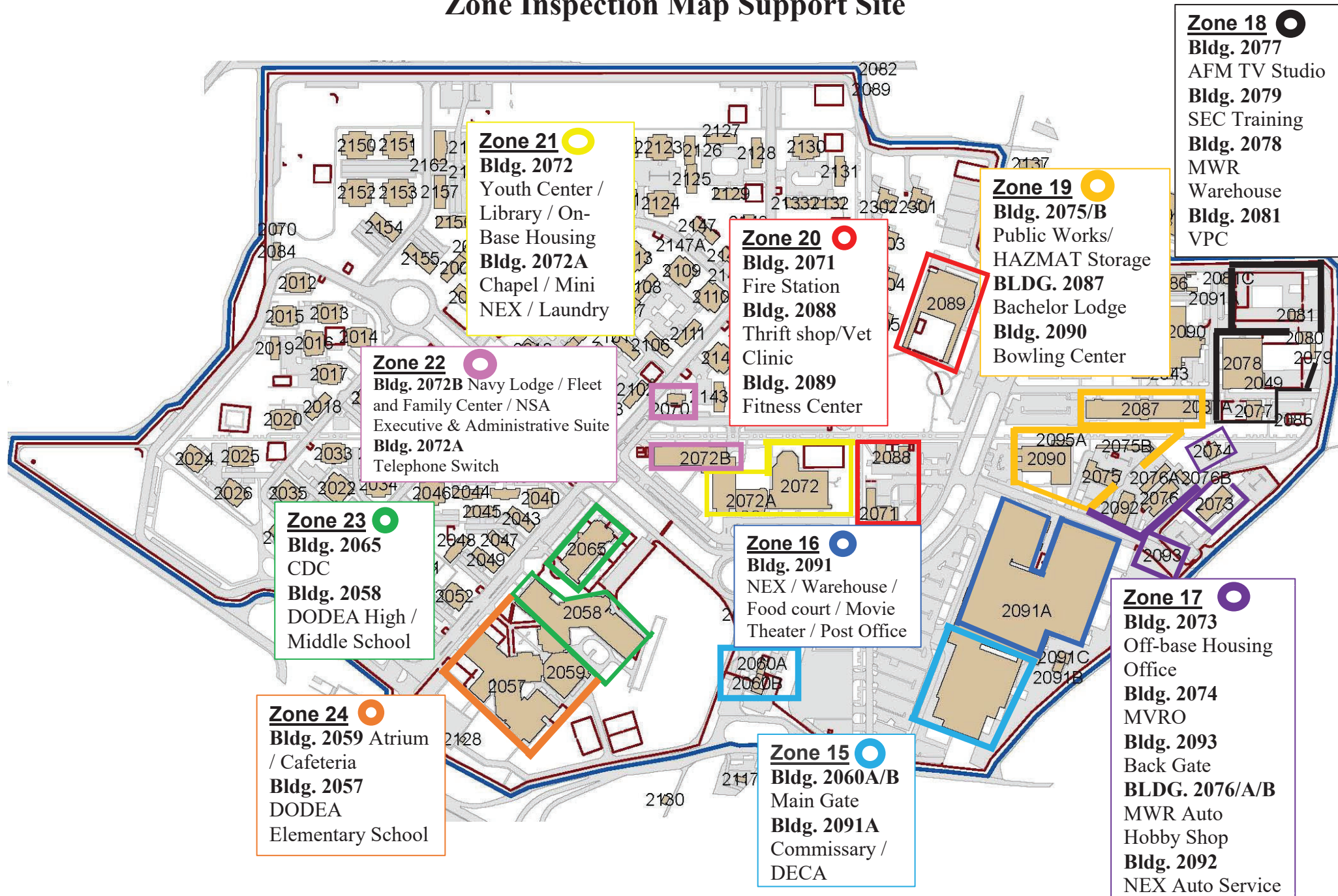
Inspector:

[illegible]

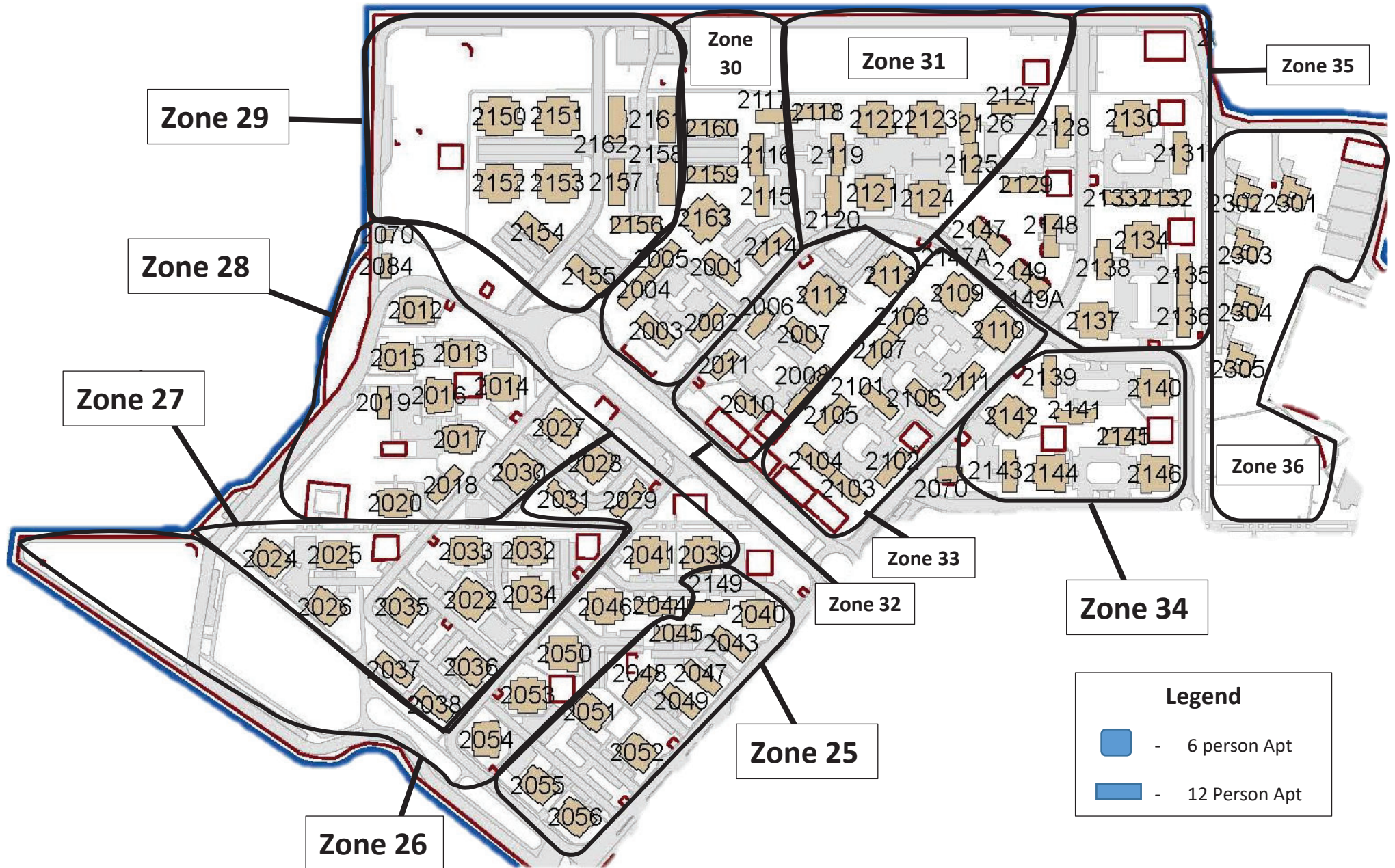
CAPODICHINO



Zone Inspection Map Support Site



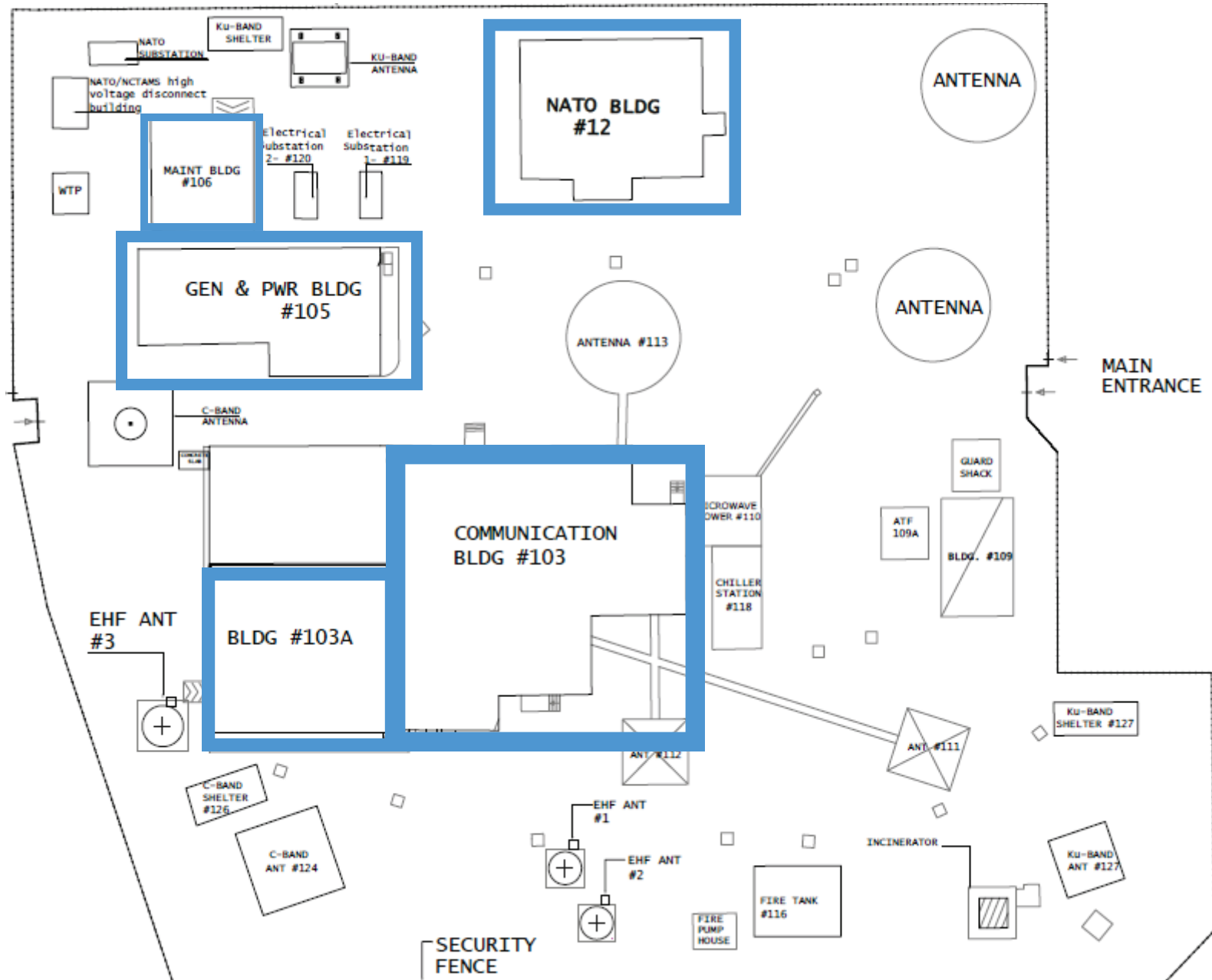
Zone Inspection Map Support Site Common Areas





Zone 37
BLDG. 102
Radio Receiver
Room

Mt. Camaldoli



Zone 38 SATCOM Lago Patria (JFC)

CARNEY PARK

Zone 39 ●
Golf Course

